

Rules and Regulations of the Municipal Civil Service Commission

Rule: XIX – RECORDS

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RULE XIX

RECORDS

- A. The Commission Rules, minutes, classification plan, eligible lists, certification lists, official roster of City employees and those other records defined as public records in accordance with applicable state law, shall be open to the public. Such records may be inspected during regular business hours at the Commission office, subject to reasonable conditions prescribed by the Executive Secretary. All examinations and examination materials and papers are the property of the Commission and shall be kept confidential to the maximum extent permitted by law. Other papers, records and supporting documents of the Commission may, at the discretion and with the consent of the Commission, be open to public inspection.

- B. Commission records subject to Chapter 151 of the Columbus City Codes may be destroyed in accordance with that chapter. All other records and documents may be destroyed at any time at the discretion of the Commission.

Amended as of: July 29, 1996
